

COMPREHENSIVE PLANNING RESOURCE PACKAGE

JULY 2003

CONTENTS

*Note: * indicates individually tailored municipal data – take extra care to make backup copy!*

1. INTRODUCTION

- a. Welcome to Comprehensive Planning
- b. Resource Package Overview
- c. Credits
- d. Contact Info for Assistance
 - i. SPO Land Use Team
 - ii. Regional Council Technical Assistance Contacts
 - iii. SPO Land Use Team Website
- e. Resource Package Evaluation Form
- f. Contents

2. GENERAL GUIDANCE & DIGITAL DATA

- a. Digital Data (4 CD's)
- b. Index of Digital Data
- c. Municipal Data CD Instructions
- d. State Growth Management Goals and Coastal Policies
- e. Comprehensive Planning Manual & Appendix (attached)
- f. Visioning Manual (attached)
- g. Comprehensive Plan Update Manual (being printed – to be delivered)

3. POPULATION AND ECONOMY

- a. Population Forecast Methodology
- b. SPO Population Projections to 2015 (Excel file on CD#2)
- c. Retail Sales Data
- d. Total Taxable Sales by Town and County, 1995-2002*
- e. Total Consumer Sales by Town and County, 1995-2002*
- f. Total Taxable Sales by Town and Product Group, 1996-2002 (where available)*
- g. Pocket Guide to Maine's Business Resources
- h. MAINE Tourism Cooperative Opportunities, 2003
- i. Regional Census Data Package Available by October

4. **HOUSING**
 - a. Affordability Index by Town, 2000-2002*
 - b. Affordability Index by Town & Regions*
 - c. 2002 Unattainable Homes as of % of Homes Sold, Town & Regions*
 - d. 2002 % of Households that Can't Afford Median Home, Town & Regions*
 - e. 2002 % Renter Households that Can't Afford Average 2 Bedroom Rent*
 - f. Subsidized or Affordable Rental Units and Section 8 Vouchers*
 - g. Median Household Income, Population, Age of 2002 Population by Gender*
 - h. Median Home Sale Prices*
 - i. New Construction Units by Type, 1998-2001*
 - j. MSHA First-Time Homebuyer Program Units & Families, 1998-2002*
 - k. Age of Homes by Tenure*
 - l. Ethnicity (2000 Census)*
 - m. Households by Income, Owner & Renter, Potential Homeowners by Income*
 - n. Senior Household Data*
 - o. Workforce Renters*
 - p. HUD Section 8 Housing Limits
 - q. Regional Census Data Package Available by October
 - r. Housing Projections to 2015 Available by October
5. **HISTORIC & ARCHAEOLOGICAL RESOURCES**
 - a. Inventory Data for Municipal Growth Management Plans:
 - i. Prehistoric Archaeological Sites*
 - ii. Historic Archaeological Sites*
 - iii. Historic Buildings/Structures/Objects*
 - b. Maps Of Historic Districts, Where Available*
6. **NATURAL RESOURCES**
 - a. **GEOLOGIC RESOURCES** (maps ii-viii folded in white envelope)
 - i. Significant Gravel Aquifers Map*
 - ii. Surficial Geology Annotated Map
 - iii. Bedrock Geology Annotated Map
 - iv. Bedrock Well Yield Annotated Map
 - v. Estimated Overburden Thickness Annotated Map
 - vi. Significant Sand & Gravel Aquifer Annotated Map
 - vii. Coastal Landslide Hazards Annotated Map
 - viii. Coastal Bluffs Annotated Map
 - b. **SURFACE WATER RESOURCES**
 - i. The Importance of Streams and How to Protect Them
 - ii. Protecting Lakes from the Impacts of New Development
 - iii. Phosphorus Control in Lake Watersheds: A Technical Guide to Evaluating New Development
 - iv. Water Quality Classifications Description and Map*
 - v. Water Quality Summaries*
 - vi. Phosphorus Level of Protection Data*

c. WILDLIFE AND BOTANICAL RESOURCES

- i. Digital geographic data are included on the CD.
- ii. Detailed technical assistance material and plotted maps are provided with the *BEGINNING WITH HABITAT* presentation – contact Colleen Ryan at 287-8042 or your regional council to schedule a presentation for your town.

7. AGRICULTURAL RESOURCES

- a. County Data from 1997 Agricultural Census
- b. Department of Agriculture PDTA Forms
 - i. Sludge, Septage & Residuals
 - ii. Nutrient Management Program
 - iii. Right to Farm/Compliance Program
- c. Model Regulatory Provisions for Farm-Direct Marketing
- d. NRCS Farm Bill 2002 Farmland Protection Program Fact Sheets
- e. USDA FSA Debt for Nature Program Fact Sheet
- f. Property Taxes Paid Per Acre of Land in Productive Use, 1987-97
- g. Acres of Maine Land in Farms, 1945-1997
- h. Farms by Size, 1997
- i. Classification of Farms, 1997
- j. A Brief History of Farming in Maine
- k. Maine Farmland Trust Brochure
- l. Saving Maine's Farmland: A Collaborative Action Plan (selections)
- m. Why Save Farmland?
- n. NRCS Resources Available for Comprehensive Planning
- o. Agriculture Works, DAFRR 2002 Biennial Report

8. FOREST RESOURCES (c-j in gray PROJECT CANOPY folder attached)

- a. Maine Forest Service PDTA Form (in binder)
- b. Timber Harvesting Summary, 1991-2002 (in binder)*
- c. What Do Trees Have to Do With It?
- d. Project Canopy – 2 brochures
- e. Your Maine Forest Service – A Woods Wise Guide for the Private Woodland Owner
- f. It's Your Woodland, An Owner's Guide
- g. Timber Harvesting in Shoreland Zones Info Sheet
- h. Maine's Tree Growth Tax Law (3 sheets)
- i. Field Guide to Laws Pertaining to Timber Harvesting in Organized Areas of Maine by Maine DEP
- j. Riparian Forest Buffers, USDA Forest Service Publication NA-PR-07-91

9. MARINE RESOURCES

- a. Count of Marine Resource Licenses Held by Residents, 1998-2002*
- b. Count of Residents Holding Marine Fishing Licenses, 1998-2002*
- c. Fishing Boat Licenses Held by Residents*
- d. Shellfish Data (coastal municipalities only)
 - i. DMR Shellfish Sanitation Program
 - ii. DMR Shellfish Information Directory
 - iii. Regulations Pertaining to Shellfish Digging in Maine -- Summary of Town Shellfish Ordinances
 - iv. Shellfish Disbursements vs. Resource Value, 2001
 - v. Softshell Clam Landings, 1997-2002
 - vi. Annual Shellfish Management Review-Municipal Report, 2002*
 - vii. Annual Shellfish Management Review-Summary, 2002
- c. Commercial Fishing License Data
- d. Boat Registrations

10. RECREATIONAL RESOURCES

- a. Your Islands and Parks on the Coast (brochure)
- b. Strategic Plan Priority Waters
- c. Welcome to PARKALL – Database Instructions
- d. Recreation Facility Inventory by Town*
- e. Strategic Plan Priority Waters*
- f. Public Reserve and Other Land Managed by BPL by County
- g. State Parks, Historic Sites & Undeveloped Park Lands Managed by BPL by County
- h. Maine Snowmobile Trail Map
- i. Snowmobile Club Directory
- j. ATV Club Directory

11. PUBLIC FACILITIES & SERVICES

- a. Emergency Services
 - i. Addressing & Emergency Zone Status Report*
 - ii. Addressing Officer Responsibilities
 - iii. Model Addressing Ordinance
 - iv. County Emergency Responder Report by PSAP
- b. Solid Waste Management
 - i. Introductory Letter
 - ii. Solid Waste & Recycling Reports for 2001 and 2002
- c. Education
 - i. Making Schools Important to Neighborhoods Again
 - ii. The ABC's of School Site Selection
- d. Code Enforcement
 - i. Municipal Code Enforcement Officer Training & Certification Information Guide
 - ii. Town Status Report*
- e. Healthy Maine Partnerships and Healthy Communities Goals & Resources

12. HAZARD MITIGATION

- a. Local Mitigation Planning Requirements and Deadlines Memo
- b. County Directors Roster
- c. Devising a Dam Emergency Action Plan (EAP)
- d. Sample Notification Flowchart
- e. Hazardous Material Reporting Materials
- f. Counter-Terrorism Planning and Mitigation Presentation
- g. About the National Flood Insurance Program
- h. Ordinance, Policy, Coverage and Claims Data*
- i. The Benefits of Community Participation in the NFIP

13. TRANSPORTATION

- a. Introductory Letter
- b. Transportation Enhancement Program
- c. Maine Local Roads Center Brochure
- d. Road Ranger Brochure
- e. Planning A Driveway or Business Entrance? (Access Management Brochure)
- f. Healthy Highways
- g. Working with the Maine Department of Transportation

14. LAND USE

- a. The Cost of Sprawl
- b. Markets for Traditional Neighborhoods
- c. What is a Great American Neighborhood?
- d. Land Stewardship Resource Guide

15. FISCAL CAPACITY AND CAPITAL IMPROVEMENT PLANNING

- a. Municipal Valuation Return Data (Excel files on diskette)
- b. Community Development Block Grant Program Summary
- c. Impact Fee Manual